



The City of West University Place

A Neighborhood City

CITY COUNCIL

Susan Sample, Mayor
Bob Kelly, Mayor Pro Tem
Burt Ballanfant, Councilmember
Brennan Reilly, Councilmember
Mardi Turner, Councilmember

STAFF

M. Chris Peifer, City Manager
Alan Petrov, City Attorney
Thelma Gilliam, City Secretary

CITY COUNCIL MEETING ACTION MINUTES

The City Council of the City of West University Place, Texas, met in regular session on **Monday, March 13, 2017**, in the Municipal Building, 3800 University, West University Place, Texas beginning at **6:30 p.m.**

Agenda Items were as follows:

Call to Order. Mayor Sample called the meeting to order at approximately 6:30 p.m. in the Council Chambers. Council and Staff in attendance were: Mayor Pro Tem Kelly, Councilmembers Ballanfant, Reilly and Turner, City Manager Peifer, City Secretary Gilliam, City Attorney Petrov, Public Works Director Beach, Finance Director Kalka, Interim Finance Director Bogart, Controller Mooney, Treasurer Waits, Parks and Recreation Director White, and Police Chief Walker.

Zoning and Planning Commission Chair Wilson and Commissioner McEnany were also present.

Boy Scout Wake Foster, Troop 1020, led the Pledge of Allegiance.

City Secretary Gilliam confirmed that the notice of this meeting was duly posted in accordance with the Texas Government Code, Chapter 551.

1. **Public Comments**

This was an opportunity for citizens to speak to Council relating to agenda and non-agenda items.

2. **City Manager Appointments**

Matters related to the introduction and confirmation of the City Manager appointments of Parks and Recreation Director Susan White and Finance Director Marie Kalka. *Recommended Action: Confirm appointments. **Mr. M. Chris Peifer, City Manager***

Councilmember Turner moved that Council confirm the City Manager's appointments of Parks and Recreation Director Susan White and Finance Director Marie Kalka. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

3. **Various Proposed Zoning Ordinance Amendments**

Matters related to an ordinance adopting amendments to the Zoning Ordinance regarding building site designations; the definition of school use; curb cuts; and through lots. *Recommended Action: Adopt ordinance on the second and final reading. **Ms. Dave Beach, Public Works Director***

Mayor Pro Tem Kelly moved to adopt the ordinance on second and final reading. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

4. **Proposed Zoning Ordinance Amendment Relating to Town Center Parking**

Matters related to an ordinance adopting amendments to the Zoning Ordinance as it relates to the minimum number of parking spaces required in the Town Center Commercial District. *Recommended Action: Adopt ordinance on the second and final reading. Mr. Dave Beach, Public Works Director*

Councilmember Reilly moved to approve the ordinance on second and final reading. Councilmember Ballanfant seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

5. **Budget Reserves Policies**

Matters related to City policies regarding budget reserves. *Recommended Action: Discuss and take any desired action. Ms. Claire Bogard, Interim Finance Director*

6. **Future Agenda Items**

Matters related to future agenda items. *Recommended Action: Discuss and take any desired action. City Council*

7. **Consent Agenda**

All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member requests in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

A. **City Council Minutes**

Approve City Council Minutes of February 27, 2017. *Recommended Action: Approve Minutes. Ms. Thelma Gilliam, City Secretary*

B. **Colonial Park Concessions Agreement**

Matters related to discussion of a concessionaire at Colonial Park and authorizing the City Manager to execute a contract for concession services. *Recommended Action: Approve the concessionaire and authorize the City Manager to execute the contract between the City and Prince's Hamburgers for the 2017 season. Ms. Susan White, Parks and Recreation Director*

Councilmember Turner moved to approve the Consent Agenda as presented. Councilmember Reilly seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner
Noes: None
Absent: None

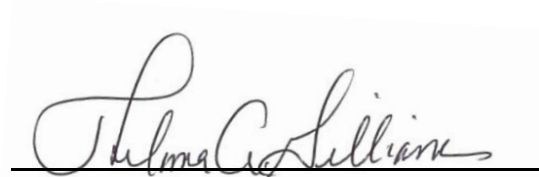
8. **Adjourn**

Mayor Pro Tem Kelly moved to adjourn at approximately 8:05 p.m. Councilmember Turner seconded the motion. **MOTION PASSED.**

Ayes: Sample, Kelly, Ballanfant, Reilly, Turner

Noes: None

Absent: None

A handwritten signature in black ink, reading "Thelma A. Gilliam", is written over a horizontal line.

Prepared by: Thelma A. Gilliam, TRMC, City Secretary

Approved by City Council on March 27, 2017